

STUDENT NAME: _____

SCHOOL: _____

DISTRICT: _____

**CLINICAL DENTAL ASSISTANT
PERFORMANCE SKILLS EVALUATION SCORE SHEET**

DENTAL SCIENCE - Benchmark 2

All performance skills must be completed to meet State Skill Certification requirements.

| STANDARD 4: DENTAL ANATOMY | Satisfactory | Date |
|---|---------------------|-------------|
| 04.08 Locate the major anatomical landmarks of the face. | | |
| 04.09 Locate major landmarks of the oral cavity. | | |
| STANDARD 6: PATIENT ASSESSMENT | Satisfactory | Date |
| 06.05 Demonstrate aiding a patient in completing a medical history form. | | |
| 06.07 Demonstrate the ability to record the dentist's findings as dictated during an oral examination. | | |
| 06.08 Record dental treatment and services accurately, completely, and legibly. | | |
| 06.09 Demonstrate the appropriate way to correct an error in a charting entry. | | |
| STANDARD 7: DENTAL OFFICE EMERGENCIES & CPR | Satisfactory | Date |
| 07.02 Demonstrate how to treat syncope. | | |
| 07.03 Demonstrate how to treat postural hypotension. | | |
| 07.04 Obtain current CPR certification. | | |
| STANDARD 8: ADMINSTRATIVE | Satisfactory | Date |
| 08.03 Demonstrate the use and management of recall systems. | | |
| 08.04 Demonstrate pegboard (manual) accounts receivable procedures. | | |
| 08.05 Demonstrate professional telephone courtesy. | | |
| 08.06 Demonstrate the preparation of a dental insurance claim. | | |

**CLINICAL DENTAL ASSISTANT
PERFORMANCE SKILLS EVALUATION SCORE SHEET**

DENTAL SCIENCE - Benchmark 2

All performance skills must be completed to meet State Skill Certification requirements.

| STANDARD 9: EMPLOYABILITY SKILLS | Satisfactory | Date |
|---|---------------------|-------------|
| 09.01 Complete a job application. | | |
| 09.02 Prepare a letter of application. | | |
| 09.03 Prepare a resume'. | | |
| 09.04 Prepare a thank you letter following an interview. | | |
| 09.05 Participate in a job interview. | | |

Student Signature

Date

Instructor Signature

Date